

Shop Foreman

Summary

Under the supervision of the Shop Manager, the Shop foreman is responsible for managing all maintenance and repair activities for drilling equipment and the vehicle fleet for Ontario operations. He or she is responsible for leading the team to provide efficient service for the company's operations and ensuring the smooth running of services both at the garage and at other maintenance and repair sites outside the garage.

Main duties and responsibilities

- Leads mechanical maintenance activities by optimizing the use of parts, tools, equipment, and labor to meet or exceed maintenance planning targets.
- Supervises, directs, and coaches employees to ensure maximum performance.
- Collaborates in planning to ensure maximum performance and efficiency of activities;
- Participates in meetings with the operations department and shop manager to help set priorities.
- Performs various administrative tasks related to parts and equipment requisitioning and preventive maintenance activities.
- Analyzes various issues encountered and, with the help of maintenance employees under your supervision, proposes solutions and improvements;
- Ensures maximum recovery of mechanical parts and equipment;
- Ensures that the premises are kept clean and safe and controls access and traffic in the garage;
- Perform all other related tasks necessary for the smooth running of operations.

Profile and requirements

- Hold a mechanic diploma or any other related mechanical training.
- Have 5 years of experience in mechanics of any kind;
- Be able to use computer resources efficiently;
- Able to communicate easily and clearly with others;
- Hold an explosives license and mining modules
- Be able to manage several activities at the same time;
- Be able to work with frequent unforeseen events and adapt to last-minute changes;
- Ability to supervise staff;
- Possess a high level of concentration and good judgment.

Schedule and work location

- Sudbury branch
- Daytime schedule, 40 hours/week over 5 days
- Availability outside of regular working hours may be required.
- Overtime when required.

"Please note that in this document, the masculine form is used only to simplify the text."