

## Health & Safety Counselor

### **Summary**

Under the authority of the Health, Safety & Environment Superintendent, the Health & Safety Counselor act as a support for the foreman in all activities, particularly regarding health & safety, environment and training to ensure the optimization of activities on each project in accordance with the requirements of each contract and the company expectations.

### **Main Tasks and Responsibilities**

- Acts as health and safety and environment contact for all managers and employees in his sector and demonstrates safe work habits in all situations;
- Conducts visits jointly with the project foremen and the client;
- Observes employees' working methods, provides correctives actions in the event of significant risks and, supports the manager in their management of identified risks;
- Revises the procedures established and ensures that they are known to all and controlled;
- Accompanies and supports the foremen in the preparation, conduct and implementation of their health and safety meetings and accident investigations and analysis;
- Ensures compliance with legal standards and company policies;
- Ensures that the required inspections, audits and follow-ups are done according to the determined standards and frequencies;
- Evaluates the gaps between the observations made and the company's expectations;
- Ensures follow-up of non-conformities;
- Trains workers with the necessary training programs and provides follow-up on sites;
- All other tasks related to health & safety, environment or training.

### **Profile and Requirements**

- Hold a certificate in Occupational Health and Safety or work experience in the field and/or extensive experience in similar functions;
- Experience in the drilling industry is an asset;
- Good knowledge of Excel, Word and Outlook;
- Have experience in inspection visits or similar functions;
- Be dynamic, sociable, attentive and observant;
- Be a good communicator;
- Have a sense of responsibility and be self-sufficient.

### **Schedule**

- Daytime schedule, 50 hours per week.
- Work location : Timmins